



INVITATION FOR BIDS

SUPPLY & INSTALLATION OF OFFICE & IT EQUIPMENT PITAD/IT/2017 (Proc-1)

Pakistan Institute of Trade & Development (PITAD), Ministry of Commerce, Government of Pakistan invites sealed bids from eligible bidders (original manufacturers/authorized distributors/suppliers) registered with Income Tax and Sales Tax Departments for the supply and installation of branded office & IT equipment as per lots mentioned below.

Lot No.	
1.	Supply and Installation of CCTV cameras
2.	Supply and Installation of Multimedia Projectors and Motorized Screens
3.	Supply and Installation of Heavy Duty Photocopier, Network Printer and scanner along with training to machine operator
4.	Desktop Computers
5.	Laptops (professional Series only)
6.	65 INCH LED for display Genuine (4k)
7.	Supply and installation of DC Inverter Split AC

- Bidding documents containing detailed terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bid, evaluation criteria, clarification/ rejection of bids, performance guarantee etc. are available for the interested bidders and may be obtained from the office of **Project Director, PITAD** free of cost. Bidding documents can also be downloaded from the websites of PITAD www.pitad.org.pk
- Single stage-two envelopes procedure shall apply. "Technical" and "Financial" Proposals in sealed and separate envelopes, prepared in accordance with the instructions in the bidding documents along with 3% Earnest Money (of bid value) in the shape of DD/Pay Order (**Cheques will not be entertained**) in favour of Pakistan Institute of Trade and Development must reach the office of the **Project Director, PITAD, on/or before 11:30 hrs on April 20, 2017**. Late submission of bids will not be accepted. Every bidder can bid lot wise. However, evaluation of each lot will be done separately.
- Quoted rates should be inclusive of all Govt. taxes/duties etc. This office reserves the right to accept or reject any or all quotations as per PPRA Rules 2004.
- "Technical Bids" will be **opened same day in the Conference Room of PITAD at 12:00 noon** in the presence of the bidders or their authorized representatives, who may choose to be present. Whereas, the Financial Bids of technically qualified (i.e. compliant to technical specifications and other terms & conditions) bidders shall be opened publically, later on.
- This advertisement is available on PPRA's website i.e. www.ppra.org.pk

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